



AUGUST 24 & 25, 2024
AMHERSTBURG, ON
FORT MALDEN GUILD OF ARTS & CRAFTS FUNDRAISER
www.gibsongallery.org

FOOD & BEVERAGE VENDOR: _____ **Year Last At ABTR** _____

(2nd pass if needed) Name: _____

Business Name (name to be used in program) _____

Address _____ **City** _____ **Postal Code** _____

Phone Contact _____ **E-mail** _____

Website _____

Vehicle Type: _____ **Trailer Size:** _____ (NOTE: not allowed in AA or CR)

FOOD & BEVERAGE VENDOR FEES FOR 2023

Vendor SITE: 15' X 15'- \$350 or 15' X 30' - \$500. = _____

SITE EXTENSION (NEW) Subject to availability - \$12 per linear foot = _____

e-transfers or checks will be processed/cashed with your application.

Please circle if required: **Water:** yes no **Hydro:** yes no 110plug 220plug
How many outlets? _____

NSF Cheque Policy: NSF Cheque Fee of \$50.00 will be charged.

Cancellation Policy: NO refunds 1 month prior to the Show.

Note: \$50.00 of your exhibitor fee is a non-refundable administration fee

Application Deadline: April 30, 2024. Late Fee: \$50.00 applies May 1, 2024

Site location for Food/Truck Vendors will be assigned by the ABTR Committee with your needs and the festival needs in mind.

FOOD TRUCK/TRAILER PLATE # : _____

FOOD TRUCK/TRAILER LENGTH: _____

Number of Employees working the event: _____

Brief Description of Menu Items _____

Please submit 2 photos of your set-up.

Office use only

Date Rec'vd
Check #
e-transfer
Site Rental:\$
Tent Rental:\$
<u>Total</u>
Site Assigned:
Confirmation:

FOOD & BEVERAGE VENDORS application continued

• Food Vendors are Responsible for meeting all Board of Health Regulations for their products and booth. Please return a signed WE County Health Unit Food Vendor application with your ART by the RIVER application **FYI see www.wechealthunit.org**

Application Deadline : April 30, 2024 Please note:

- Applications are processed and juried by date received on an ongoing basis. If you want to assure yourself a site for 2024, apply early to avoid disappointment & late fee charges.
- **Payment must be received with your application and will be processed/cashed at that time. Once accepted you will be advised of your status by email and a receipt sent if accepted. (You must fit within the boundaries of your designated site)**
- Electrical cords & water hoses are not provided by Art by the RIVER.
- Vendor must contain all grey water and dispose of off site.
- All Food & Beverage Vendor garbage must be contained and disposed of off site.
- In July, an Exhibitor package outlining all the show details will be emailed/mailed to each exhibitor.
- Included in your site fee are 2 Exhibitor Passes with names and site number . These will be available at your assigned gate at Set-up Times. Please advise if a third is needed. More than 3 are subject to admission.

ART by the RIVER is an outdoor rain or shine show on the grounds of Fort Malden NHSC. Vehicles will not be permitted on soft/wet grounds. Under these circumstances, food trucks may be relocated to roadways/parking lots. All food vendors must use planks under their tires to help avoid damage to grounds. Exhibitors must not disassemble or remove any part of their display during show hours, except in an emergency situation with the approval of the ART by the RIVER Committee.

WAIVER AND ACKNOWLEDGEMENT

The undersigned Food & Beverage Vendor agrees to provide his or her own liability insurance and agrees to hold the Fort Malden Guild of Arts and Crafts, the Gibson Gallery, the Art by the River 2024 committee, their officers, directors, employees, volunteers, and Parks Canada/Fort Malden National Historic Site harmless from any and all damage, expense or liability from any injury or damage to any person, including the general public, the exhibitors, its agents or employees or to the property of the exhibitor arising out of the exhibitor’s participation in ART by the RIVER 2024.

ART by the RIVER is run by a voluntary organization. The Fort Malden Guild of Arts and Crafts will not be responsible for any loss incurred by the exhibitor, as a result of fire, theft, water, accidents, weather, acts of God, or other mishaps or incidents not specifically enumerated herein.

Exhibitors assume all risks and responsibilities for participating in this event and assume all responsibility for damage caused by their use while on Fort Malden NHSC property.

Sales permits and collection of all sale taxes and GST are the sole responsibility of the exhibitor.

Exhibitor Signature Required: _____ Date: _____

Name (print) _____

Food/Truck Vendor Signature Required: _____ Date: _____

Name (print) _____

E-transfers sent to artbytheriver@gibsongallery.org

Cheques are made payable to ART BY THE RIVER

Please mail your application to the address below:

**GIBSON GALLERY
140 Richmond Street, Amherstburg, ON N9V 1G4
Att’n: ART by the RIVER**

*Please call Tracy Atkinson at the Gallery with any questions (519) 736-2826
or email artbytheriver@gibsongallery.org*

FOR YOUR REFERENCE ONLY-PLEASE DO NOT RETURN WITH APPLICATION

ART by the RIVER 2024 Details:

Art by the RIVER is an event of the Fort Malden Guild of Arts and Craft o.A. Gibson Gallery

Mailing Address: Gibson Gallery 140 Richmond St. Amherstburg, ON N9V1G4

Date and Times: Saturday August 24 & Sunday August 25, 2024

Your Exhibitor Contact: Tracy Atkinson at 519-736-2826 or artbytheriver@gibsongallery.org

**ART by the RIVER Location: FORT MALDEN NATIONAL HISTORIC SITE
100 Laird Avenue, Amherstburg, ON
www.pc.gc.ca/lhn-nhs/on/malden/index.aspx**

In July, an Exhibitor package outlining show details will be emailed/mailed to each exhibitor.

Exhibitor Set-up Times

Friday, August 23 Early Bird Set-up: (by request only) 1-3pm vehicles must be off site by 3pm

Set-up: 3:00 – 5:45pm Gates will be locked at **6 pm** with no admittance.

Show Days Set-up: Saturday, August 24: 7:30-9:30 am

Sunday, August 25: 8:00-9:30 am Vehicles off exhibitor sites by 9:30 am

Show Time: 10:00 am - 5:00 pm rain or shine!

Take Down: approx. 5:30 when public has cleared. The volunteers will direct you from parking lots to your site

Security provided by ART by the RIVER:

The site for ART by the RIVER (Fort Malden National Historic Park/Parks Canada) is surrounded by a fence on three sides with a riverbank on the fourth side. Security patrols the grounds on Friday & Saturday (6 pm) until the volunteers arrive at 7:30 am on Sat. and 8 am on Sunday. ART by the RIVER is not responsible for damage or loss due to theft, vandalism or other means.

Application Deadline: April 30

Applications are processed and juried by date received on an ongoing basis. Cheques are deposited following acceptance and applicants will be notified of their status and sent a receipt by email.

Exhibitor Package

In July, an Exhibitor package outlining all Show details will be emailed/mailed to each exhibitor Included in your site fee are 2 Exhibitor Passes with names and site number . These will be available at your assigned gate at Set-up Times. Please advise if a third is needed. More than 3 are subject to admission.

ACCOMODATIONS IN BEAUTIFUL HISTORIC AMHERSTBURG

Please visit the website below for complete details.

www.amherstburg.ca and click on visitors, then accommodations

Please record the following information for your Records:

Check # _____ Amount \$ _____ Mailed on: _____